

PROPOSED FORMAT FOR AGREED REMEDIAL ACTION FOLLOWING A CANCER PEER REVIEW VISIT

Strategic Health Authority: **Yorkshire and Humber SHA/ North East SHA**
 Named contact for SHA: **RDPH (lead) Paul Johnstone/ RDPH Stephen Singleton**

Cancer Registry: **NYCRIS**
 Named contact for Cancer Registry: **Professor David Forman**

SUBMITTING ORGANISATION

Organisation: NYCRIS Arthington House Hospital Lane Leeds LS20 8ET	Director responsible for Action Plan contact details: Professor David Forman
	Name of contact in cancer peer review team: Dr Hannes Botha
	Date of Peer Review visit: 13 th June 2007
Date for review of remedial action: December 2007	Review process: Remedial action plan to be reviewed 6/12 by Registry with exception reporting to Steering Group

3	19 Topic 4B Concerns	Given both the analytic capacity issues and the raised expectations of the stakeholders, it would be beneficial to develop a clearly agreed work programme for the current financial year.	Annual Publication strategy to be incorporated into the Business Plan for 2007/08	Caroline Brook	Draft to Steering Group 5/9/07	September 2007	<i>Annually as part of business planning cycle</i>
4	19 Topic 4B Concerns	The Registry website is no longer fit for purpose and priority should be given to the plan to redevelop the website in collaboration with the PHOs.	Project to redevelop the NYCRIS website to be included as a priority in the NYCRIS Business Plan 07/08	Colin Pollock	NYCRIS Timeout 4 th July 2007 Project milestones to be agreed	March 2008	<i>Website to be regularly updated as defined within project</i>
5	19 Topic 4B Further Consideration	The Registry should consider provision of opportunity for all staff in the Information Team to develop research skills and expertise, alongside the statisticians.	Staff development plans will be addressed in the "Financial and Human Resources Strategy" as part of the overall NYCRIS 3 year Development Plan	Nicola Easey	Operational Team members to report to NE by 31 st August 2007	SMT September 2007	<i>Six monthly review by SMT & reported to commissioners</i>
6	20 Topic 4C Concerns	Whilst current methods deliver high quality, but insufficiently timely data (as highlighted by stakeholders) there is a concern that the system is not sustainable. There is a need for a clear plan with timescales for progressing to electronic data capture, use of automated data processes, and revision of quality control and quality assurance systems to reflect the changes, and thereby be fit for purpose.	Electronic Data Capture Strategy to be developed as part of NYCRIS 3 year Development Plan Improvement and Development Manager to be appointed	David Forman	NYCRIS Timeout 4 th July 2007 Autumn 2007	SMT September 2007 NYCRIS 3 year Development Plan to be signed of by Steering Group January 2008	<i>Annual review to maintain progress & direction</i>

			Review of current position of electronic data processing in UK registries to be completed			1 st August 2007	
7	20 Topic 4C Concerns	The planned move to electronic data processing has implications regarding the skill mix across the organisation and there should be development of a plan to address this potential problem.	Staff development plans will be addressed in the 3 year "Financial and Human Resources Strategy"	Nicola Easey	Operational Team members to report to NE by 31 st August 2007	SMT Sept 2007	<i>Six monthly review by SMT</i>
8	22 Topic 4D Concern	There is a need for a clear plan with timescales for moving to electronic data capture and automated data processes.	Electronic Data Capture Strategy to be developed as part of NYCRIS 3 year Development Plan Improvement and Development Manager to be appointed Review of current position of electronic data processing in UK registries to be completed	David Forman	NYCRIS Timeout 4 th July 2007 Autumn 2007 Other milestones to be agreed	SMT September 2007 1 st August 2007	<i>Annual review to maintain progress & direction</i>